



SQ 832

Grassroots Signature Collection Training



**Direct
Democracy
Team**

The petition is a legal document

- It must be handled carefully and used in compliance with the law
 - Do not separate the signature page from the rest of the petition
 - Keep the petition under your control and watch each signer
 - You will be signing an affidavit saying you did so

The petition is a legal document

- Only official petitions printed and provided by the campaign can be used - do not make copies
 - The state has adopted very strict rules for the printing of petitions
 - Copies cannot be scanned by the signature verification equipment
- The back of the signature collection page must be signed by the circulator and notarized

The Petition

- The top 3 pages contain the exact wording of the proposition
 - The current Minimum Wage Act with our proposed changes
 - The front of the 4th page contains a description of the petition, called the gist, and 10 lines for signatures

Summary of the gist

- Increases the minimum wage in Oklahoma to \$9 per hour beginning in 2025
- Beginning in 2026, there is a yearly increase of \$1.50 per hour until it reaches \$15 an hour in 2029
- Beginning in 2030 the minimum wage would increase if the cost of living increases
- A number exemptions are eliminated
 - Making more employees eligible for the minimum wage

The Petition

- The back of the 4th page contains the affidavit where you will certify, in front of a notary, that you
 - Are at least 18 years old
 - Witnessed each signature
 - Believe each signer has provided accurate information and is a registered voter at the address provided

Handling the petition

- **Protect the petition from damage**
 - **Be especially careful with the staple area**
 - **Damaged sheets cause major slowdowns in processing and may result in invalidated signatures**
 - **Use an umbrella if it is raining**
 - **Use a legal-page size clipboard**

Handling the petition

- If a petition starts to show damage, including stray marks, set it aside and start a new petition
- All petitions, even those that are damaged and/or incomplete, should be returned
 - Any number of signatures can be notarized, the sheet need not be full

Signature collection

- **Standard blue or black ink ballpoint pen only**
 - **No sharpies, markers, pencils, or other ink colors**
 - **Carry extra pens - no scribbling on the signature sheet to get the ink flowing**
- **Attach a blank piece of paper to the back of your clipboard or under the petitions for taking notes and testing pens**

Signature collection

- All information is to be written in capital letters within the provided boxes
 - The elector's signature must be within the box provided
 - Stray marks, or writing outside of the provided boxes, may invalidate signatures

Signature collection

- Information must match the signer's voter file
 - As appears on their voter ID card
 - Can be looked up at <https://okvoterportal.okelections.us/>
- Do not use any punctuation, of any kind, in any of the boxes, **UNLESS** the signer has a hyphenated last name on their Oklahoma voter registration card

Signature collection page details - front

- The gist appears at the top
- There are 10 signature lines below the gist

The gist will appear up here

NOTICE: Legal voters of the state of Oklahoma have the right to read and examine the full text of a proposed measure before signing

Date signed		SIGNATURE	FIRST and LAST NAME ONLY USING CAPITAL LETTERS		HOUSE NUMBER	Rest of street address	ZIP CODE	Date born		
MONTH	DAY		<i>As it appears on your voter registration card, separated by one blank box</i>					MONTH	DAY	
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Page Number (leave blank)

Signature collection

NOTICE: Legal voters of the state of Oklahoma have the right to read and examine the full text of a proposed measure before signing

Date signed MONTH DAY	SIGNATURE	FIRST and LAST NAME ONLY USING CAPITAL LETTERS <i>As it appears on your voter registration card, separated by one blank box</i>	HOUSE NUMBER	Rest of street address	ZIP CODE	Date born MONTH DAY
<input type="text"/> <input type="text"/> /	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> /

Date signed
MONTH DAY

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
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- Two digit month and day
 - February 2nd = 02/02
 - Year is not needed
- The date signed is used to make sure the voter was registered to vote on the day they signed



Signature collection

NOTICE: Legal voters of the state of Oklahoma have the right to read and examine the full text of a proposed measure before signing

Date signed MONTH DAY	SIGNATURE	FIRST and LAST NAME ONLY USING CAPITAL LETTERS <i>As it appears on your voter registration card, separated by one blank box</i>	HOUSE NUMBER	Rest of street address	ZIP CODE	Date born MONTH DAY
<input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



SIGNATURE

As it appears on the voter registration card, signer must stay within the lines

Signature collection

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Date signed MONTH DAY	SIGNATURE	FIRST and LAST NAME ONLY USING CAPITAL LETTERS <i>As it appears on your voter registration card, separated by one blank box</i>	HOUSE NUMBER	Rest of street address	ZIP CODE	Date born MONTH DAY
<input type="text"/> <input type="text"/> /	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



FIRST and LAST NAME ONLY USING CAPITAL LETTERS

As it appears on your voter registration card, separated by one blank box

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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If their name is too long, have them put their first name and other information on this line and only their last name on the line below; alternatively, they can stop writing when they run out of squares

Stop writing when you run out of squares

- The voter's first name is: Ihavea
- The vote's last name is: Veryverylongname
- Their address is 6516 Ranch

The image shows a ballot form with a signature strip on the left and a grid of boxes for text. The text "I HAVE A VERY VERY LONG 6 5 1 6 RANCH" is written in the top row of boxes. The bottom row of boxes is empty.

<i>EMAN</i>	I	H	A	V	E	A	V	E	R	Y	V	E	R	Y	L	O	N	G	6	5	1	6			R	A	N	C	H	

Signature collection

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Date signed MONTH DAY	SIGNATURE	FIRST and LAST NAME ONLY USING CAPITAL LETTERS <i>As it appears on your voter registration card, separated by one blank box</i>	HOUSE NUMBER	Rest of street address	ZIP CODE	Date born MONTH DAY
<input type="text"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

HOUSE NUMBER

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Start here

Rest of street address

<input type="text"/>

ZIP CODE

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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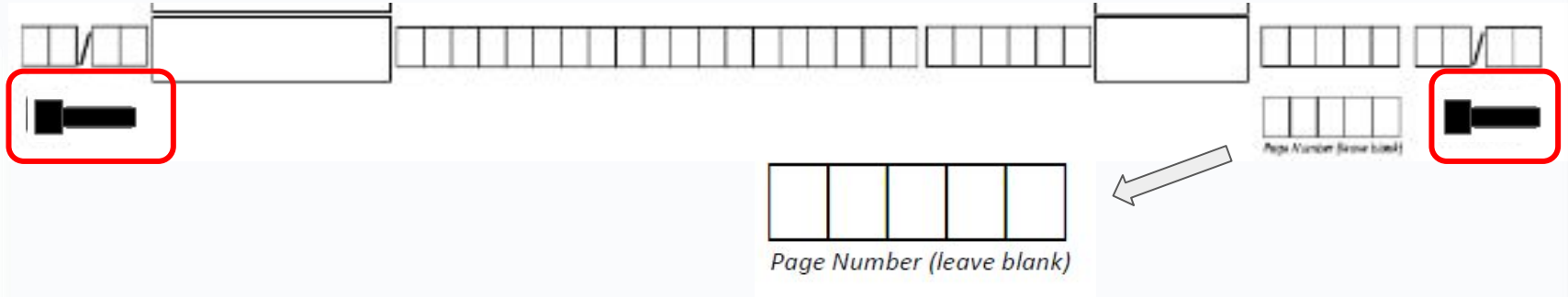
Date signed
MONTH DAY SIGNATURE
FIRST and LAST NAME ONLY USING CAPITAL LETTERS
As it appears on your voter registration card, separated by one blank box HOUSE NUMBER Rest of street address ZIP CODE Date born
MONTH DAY

- Year is not necessary
 - Use 2 digits
 - Feb 2 = 02/02

Date born

MONTH DAY

The bottom of the signature page



Avoid stray marks anywhere on the page and especially through or around the marks in the corners

The back of the signature page

The “attestation page”

State of Oklahoma, County of _____

I, _____ being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma.

Subscribed and sworn to before me this _____ day of _____ A.D. 20____

_____ Circulator, original signature	_____ Notary Public, signature	_____ Notary Commission Expiration Date
_____ Circulator, complete mailing address	_____ Notary Public address of record	_____ Notary Commission Number

*Notary public seal
impression here*

To be completed in front of a notary public. This will likely occur at an official turn-in sight. If the petition is to be notarized elsewhere, please pay careful attention to the details on the following slides.

The attestation page

The notary will ask to see your identification

I, _____ **State of Oklahoma, County of _____** being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma.

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_____ Circulator, original signature	_____ Notary Public, signature	_____ Notary Commission Expiration Date
_____ Circulator, complete mailing address	_____ Notary Public address of record	_____ Notary Commission Number

Notary public seal impression here

Any missing or incorrect information on the affidavit will disqualify ALL the signatures on the sheet

The attestation page

- Neither you nor the notary should write anywhere on the attestation page except where specifically indicated
 - Writing in the blank section will compromise the signatures and data collected on the opposite side
- Your signature must be original and handwritten
- Do not use address labels

The attestation page

- The notary must provide their complete address, commission number, expiration date and official Oklahoma notary public seal
 - They may use ink stamps for their address but no labels or stickers
 - The seal should be applied with an ink stamp
 - An embossed seal damages the paper

State of Oklahoma, County of _____

I, _____ being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma.

Subscribed and sworn to before me this _____ day of _____ A.D. 20____

*Notary public seal
impression here*

Circulator, original signature

Notary Public, signature

Notary Commission
Expiration Date

Circulator, complete mailing address

Notary Public address of record

Notary Commission Number

State of Oklahoma, County of print the name of the county in which notarized

I, print your name here being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma

Subscribed and sworn to before me this _____ day of _____ A.D. 20____

*Notary public seal
impression here*

State of Oklahoma, County of _____

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*Notary public seal
impression here*

Circulator, original signature

Notary Public, signature

Notary Commission
Expiration Date

Circulator, complete mailing address

Notary Public address of record

Notary Commission Number



Circulator, original signature

Circulator, complete mailing address

Make sure the notary
is ready, then sign and
print your address

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I, _____ being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma.

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Circulator, original signature

Circulator, complete mailing address

Notary Public, signature

Notary Public address of record

Notary Commission
Expiration Date

Notary Commission Number

*Notary public seal
impression here*



Notary Public, signature

Notary Public address of record

After the notary watches you sign, they will sign and print their address

State of Oklahoma, County of _____
I, _____ being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma.

Subscribed and sworn to before me this _____ day of _____ A.D. 20____

Circulator, original signature

Notary Public, signature

Circulator, complete mailing address

Notary Public address of record

*Notary public seal
impression here*

Notary Commission
Expiration Date

Notary Commission Number



Notary Commission
Expiration Date

Notary Commission Number

The notary must enter their commission expiration date and commission number, even if it appears on their seal. Please check the commission expiration date.

State of Oklahoma, County of _____
I, _____ being first duly sworn, say: That I am at least eighteen (18) years old and that all signatures on the signature sheet were signed in my presence; I believe that each has stated his or her name, mailing address, and date of birth associated with his or her Oklahoma voter registration record, and that each signer is a legal voter of the State of Oklahoma.

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Circulator, original signature

Notary Public, signature

Notary Commission
Expiration Date

Circulator, complete mailing address

Notary Public address of record

Notary Commission Number

*Notary public seal
impression here*

A stamped seal is preferred, embossed seals can damage the page

*Notary public seal
impression here*

Tips and Tricks - DO

Whatever it takes to get people to use CAPITAL letters

The image shows an Oklahoma Official Initiative Petition Form. At the top, a yellow sign with black text reads "WRITE LIKE THIS". A black paperclip is attached to the top left of the form. The form contains the following text:

State Question 832, Initiative Petition 446 – The gist of the proposition is:

This measure would amend the Oklahoma Minimum Wage Act ("OMWA") to increase the state minimum wage. Employers would be required to pay employees at least \$9 per hour beginning in 2025, \$11.50 per hour beginning in 2026, \$12 per hour beginning in 2027, \$13.50 per hour beginning in 2028, and \$15 per hour beginning in 2029. Beginning in 2030, the minimum wage would increase annually based on the increase in the cost of living, if any, as measured by the U.S. Department of Labor's Consumer Price Index for Urban Wage Earners and Clerical Workers. This measure would eliminate a number of exemptions in the current OMWA, including the exemptions for employers subject to the federal Fair Labor Standards Act, part-time employees, certain students and individuals under the age of 18, certain farm and agricultural workers, domestic service workers, newspaper vendors or carriers, and feedstore employees. Under this measure, federal and state employees would not be covered under the OMWA. Some employers with ten or fewer employees, as well as certain other types of employees and volunteers, would remain exempt. The measure provides for liberal construction, non-retroactivity, severability, and an effective date of the January 1 following approval by the People.

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FIRST AND LAST NAME ONLY USING CAPITAL LETTERS
As it appears on your voter registration card, separated by one blank box

Date signed MONTH DAY	SIGNATURE	HOUSE NUMBER	Rest of street address	ZIP CODE	Date born MONTH DAY
<input type="checkbox"/> / <input type="checkbox"/> / <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/> / <input type="checkbox"/>
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Tips and Tricks - **DO**

- Approach people like they are already your friend
 - Smile, make eye contact
 - Start your greeting as you approach
 - Walk with people if they don't stop
- Approach everyone – don't profile

Tips and Tricks - DO

- Confirm that signers are *currently* registered to vote in Oklahoma
 - If they are not, and you have time, consider helping people register so they can vote on the question
 - Use the online wizard,
<https://okvoterportal.okelections.us/Home/RegWizard>
 - Carry paper applications

Tips and Tricks - **DO**

- If there are a lot of people in the area limit the amount of time you spend with each person
 - Once they have committed to sign they need no further convincing
 - If you are in a crowd you want to approach as many people as possible

Tips and Tricks - **DON'T**

- Wear controversial or partisan clothing
 - Unless you are working at a partisan booth and signers are coming to you
- Leave petitions unattended or let them out of your sight

Tips and Tricks - **DON'T**

- Write on the petition or make marks of any kind
- Sign a petition you are circulating
- Notarize a petition you signed or circulated

Tips and Tricks - **DON'T**

- Allow signers to use ditto marks
 - If you are talking to a couple be sure to mention this before the second person starts writing
- Try to make a correction
 - Signers may draw a single line through what they have written and start on a new line

Tips and Tricks - **DON'T**

- Give anything in exchange for signing
- Argue about the merits of increasing the minimum wage, or about anything else
 - The petition is to get the question on the ballot
 - You may share facts about the minimum wage if you are asked

Tips and Tricks - **DON'T**

- Speak to the media or press

DO

- If you are approached by someone from the media provide this email address:

contact@raisethewageok.org

Tips and Tricks - **DON'T**

- Answer a citizen's question unless you are *certain* of the correct answer
 - The answer may be contained within the wording of the proposition
 - If it is not, refer the questioner to contact@raisethewageok.org
- Say anything that could be construed as misleading

Script

- “I’m a volunteer collecting signatures on this petition so Oklahomans can vote on whether or not to gradually increase the minimum wage”
- “Are you registered to vote in Oklahoma?” (crucial to confirm)
- If they are a registered voter, “Will you sign to get this on the ballot so we all get a chance to vote?”

Script

If they are a registered voter and agree to sign:

- “I will talk you through the signing process. It is really important that everything you write is recognized by the scanners that will be used to check the validity of the information, so please write as neatly as you can.”
- Apologize for nagging and stress the importance of each signature counting towards our goal

Get your petitions

- You must complete and return two forms to receive your petitions
 - Petition Training Acknowledgement Form
 - Authorization to Conduct Criminal Background Check
- If you attended an online training they were sent by email

Get your forms

- To get your forms, scan the QR code at the end of this set of slides and fill out the form
 - You will be sent the forms and other important information by email

Where to collect signatures

- You may legally circulate petitions on public property
 - Sidewalks, parks, public parking lots
- If challenged, and it feels safe to do so, say “I believe this is public property”
- Politely comply if you are asked to leave private property

Where to collect signatures

- Ask your family and friends to sign
- Post on your social media platforms that you have a petition, ask people to contact you to make arrangements to sign
- Keep your petition handy when you run errands

Where to collect signatures

- Ask organizers of civic and religious events if you may collect signatures
- Ask restaurant and store managers
 - Do not interfere with their business
 - Say “thanks anyway” if you are not given permission to stay

Where to collect signatures

- **Organized events are opportunities to collect many signatures in a short time**
 - **Festivals, fairs, etc.**
 - **May require a permit, express permission, or purchase of a booth**
 - **Contact the campaign for guidance and logistical assistance**

You may be asked...

- **Who are you / who is behind this?**
 - **You are a volunteer with Raise the Wage Oklahoma**
 - **A non-partisan coalition of Oklahomans working to ensure the wages of hard-working Oklahomans keep up with the cost of gas, groceries, and housing**

You may be asked...

What about tipped employees?

- The proposition does not change the sections of the Minimum Wage Act that covers tipped employees
 - Current law allows employers to claim a “tip credit” of up to 50% of minimum wage
 - Currently employers may pay tipped employees as little as \$3.62 per hour
 - As the minimum wage goes up, employers will continue to pay 50% of the new minimum wage



Please scan QR code on the next slide and fill out the form

- **To allow us to provide you with follow up information and important material and updates**
 - **Forms to complete and return**
 - **SQ 832 Volunteer Action Guide**
 - **How to get your petitions**
 - **Where to turn in completed petitions**



Please scan and fill out
the form to receive
your forms and other
important information



**Questions can be sent to
citizenledsurvey@gmail.com**